

ADDERBURY PARISH COUNCIL

TUESDAY 25 APRIL 2023

Clerk & Responsible Financial Officer

Theresa Goss

3 Tanners Close

Middleton Cheney

Banbury, OX17 2GD

adderburypc@hotmail.com

www.adderburypc.co.uk

18 April 2023

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 25 April 2023 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, David Hingley and Adam Nell and County Councillor Arash Fatemian are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7.30pm – 7.35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7.35pm – 7.40pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7.40pm – 7.45pm

4. **Minutes** – To consider the minutes of the meeting held on 28 March 2023 and any matters arising from those minutes. **(Attached)**
7.45pm – 7.50pm
5. **Chairman's Announcements**
 - Parking issues
 - Deadline extension to 26 May 2023 for consultation on 20mph speed restrictions**7.50pm – 7.55pm**
6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
7.55pm – 8.05pm
7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors. **8.05pm – 8.15pm**

8. Planning

- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
- iii) Adderbury Neighbourhood Plan (ANP) – To note the progress with the ANP Working Group, which will be updating the Plan.

8.15pm – 8.25pm

9. Village Matters

- i) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
- ii) Community and Sports Centre Project (Milton Road) - To receive a progress report on the building project and an update on the grant funding/fundraising organised by the Parish Council & Working for Adderbury Community (WFAC) Working Group, including the 'Buy-A-Brick' campaign. **(Report to follow)**
- iii) The Coronation of HM King Charles III – To discuss arrangements for the village event to mark the coronation of HM King Charles III on Saturday 6 May 2023.

- iv) Adderbury Circular Walk – To discuss the footpaths along Adderbury Circular Walk.

8.25pm – 8.40pm

10. Parish Council Matters

- i) Health and Safety:-
 - To note the play area inspection at The Rise from Councillor Simon Davies;
 - To note the play area inspection at the Lucy Plackett Playing Field from Councillor Simon Davies; and
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt.
- ii) Parish Council Newsletter – To discuss the contents of the next Newsletter.
- iii) Fix My Street 'Super User' – To discuss appointing a 'Super User' as part of the County Council's initiative.
- iv) Clerk's Equipment – To discuss purchasing a new laptop for the Clerk and Responsible Financial Officer.

8.40pm – 8.50pm

11. Finance

- i) Approval of Accounts for Payment, Income, Uncashed Payments and Bank Reconciliation - To approve the accounts for payment and note the income received since the last meeting, the uncashed payments and the bank reconciliation. **(Reports to follow)**
- ii) Budget Monitoring – To note the budget monitoring report for 2023/2024. **(Report to follow)**
- iii) Accounts 2022/2023
 - Annual Governance and Accountability Return for the year ended 31 March 2023 **(To follow)**

- a) To approve the Annual Governance Statement 2022/2023 - Section 1
 - b) To approve the Accounting Statements for 2022/2023 - Section 2
 - To receive and approve the Receipts & Payments Account as at 31 March 2023. **(To follow)**
 - iv) Internal Auditor's Report 2022/2023– To note the recommendations of the Internal Auditor's Report for 2022/2023. **(Report to follow)**
 - v) Members' Allowances 2023/2024 – To consider the report of the Independent Parish Remuneration Panel for 2023/2024. **(To follow)**
- 8.50pm – 9.10pm**
12. **Correspondence** - Items of correspondence will be circulated to members.
9.10pm – 9.15pm

The Lucy Jane Plackett Charity

(One Item)

13. **No Dog Fouling Signs** – To discuss new signs for the Lucy Plackett Playing Field. **9.15pm – 9.20pm**
14. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm and Church House, High Street, Adderbury.
- 23 May 2023
 - 27 June 2023
 - 25 July 2023
 - 12 September 2023
 - 31 October 2023
 - 28 November 2023
- 9.20pm**
15. **Items for the Future Agendas/Items of Information**
- Induction for Councillors
 - The Pound
 - Memorial Health and Safety Testing Policy
- 9.20pm**